

**Rochelle Park Board of Education
Regular Meeting
July 16, 2012**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Robert Verhasselt , Vice President		
Mr. Sam Allos		
Mrs. Teresa Cravello		
Mr. Jay Esposito		
Mrs. Maria Lauerman		
Mr. Mark Scully		
Mrs. Patricia Bilka, President		

Others Present:

Mr. Bert Ammerman, Superintendent,
Mrs. Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

IV. Interim Superintendent’s Report

V. Interim Business Administrator’s Report

VI. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

VII. Items for Board Action - Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS R1-R6

POLICY # 0168 – APPROVAL OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approve the minutes of the following meetings:

- A. June 11, 2012 Caucus Meeting & Executive Session
- B. June 11, 2012 Regular Meeting

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #5200 - ATTENDANCE

R2. RESOLVED: that the Board of Education approve the attendance report for the month of June 2012 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	467		
Hackensack H.S.	127.5		
Academy/Technical Schools	<u>10</u>		
Total:	604.5		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	5604	Possible Days	656.6
Days Present	5339	Days Present	642.6
Days Absent	265	Days Absent	14
% Present	95.2%	% Present	97.8%
% Absent	4.8%	% Absent	2.2%

Motion by _____, seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #2232.1 – SCHOOL DISTRICT ANNUAL REPORTS

R3. RESOLVED: that the Board of Education acknowledges receipt of the following annual reports for the 2011-2012 school year:

- Child Study Team/Special Services
- Guidance Services
- Health Services
- Speech/Language Services
- ESL
- Technology Report

Motion by _____, seconded by _____

Roll Call

RV SA TC JE ML MS PB

Policy #8420 – EMERGENCY & CRISIS SITUATIONS

R4. RESOLVED: that the Rochelle Park Board of Education approve the following Fire and Security drills for June 2012 for the Rochelle Park School District.

June

Fire Drill – June 14, 2012

Security Drill- June 15, 2012

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

Policy #5512.01 – HARASSMENT- INTIMIDATION AND BULLYING

R5. RESOLVED: that the Rochelle Park Board of Education approve the following HIB Report for May and June 2012 on behalf of the Rochelle Park School District.

May 2012

Reported Incidents: 1

Number of Incidents determined to be HIB: 0

Number of Incidents determined not to be HIB: 0

June 2012

Reported Incidents: 1

Number of Incidents determined to be HIB: 0

Number of Incidents determined not to be HIB: 0

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #8210 - SCHOOL YEAR

R6. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the revised School Calendar for the 2012-2013 school year as submitted.

Motion by _____seconded by _____

Roll Call

RV SA TC JE ML MS PB

PERSONNEL P1-P11

POLICY #4111 – HIRING- CERTIFIED PERSONNEL

***P1. RESOLVED:** that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoints Elyse Shean to the position of maternity leave replacement Kindergarten Teacher for the 2012/2013 school year on BA ,Step 1 to be determined upon settlement of the master contract for the 2012- 2013 school year.

Motion by _____seconded by _____

Roll Call

RV SA TC JE ML MS PB

***P2. RESOLVED: on the recommendation of the Superintendent, that the Board of Education appoints the following personnel to the listed extra-compensation positions for the 2012-2013 school year stipend to be determined upon the settlement of the master contract for the 2012-2013 school year.**

Baseball Coach	Brian Cannici
Chorus Director	Barbara Weiner
Computer Club	Susan Carney
Accompanist for Chorus (30 Hours Max)	Lisa Fletcher
Jr. National Honor Society Advisor	Lauren Schwarz
Newspaper Advisor	Laura Giglio
Spelling Bee Coach	Lauren Metcalfe
Student Council Advisor	Jeffrey D. Grossman
Yearbook Advisor	Susan Carney
“Do Something” Co-Advisor	Donna Johnson
“Do Something” Co-Advisor	Bonnie Loverich
Volleyball Coach	Jennifer O’Brien

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

***P3. RESOLVED: on the recommendation of the Superintendent, the Board of Education appoint Francine Hamilton to the position of Teacher/Tutor – 2 x a week for a total of 4 hours on math and reading enrichment for the month of July 2012 not to exceed 16 hours in total at a rate of \$31.00 per hour.**

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #3141– RESIGNATION

***P4. RESOLVED: that the Board of Education accept Debbie Pinto’s letter of resignation for the position of Cafeteria/Playground Assistant in Charge Rochelle Park School District effective June 20, 2012.**

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #3240 PROFESSIONAL DEVELOPMENT

P5. RESOLVED: that on the recommendation of the Superintendent, the Board of

Education approve tuition reimbursement for courses taken during the 2011-2012 school year as follows:

Brian Cannici	6 Credits	\$ 2,323.71
Thomas Hornes	6 Credits	\$ 2,323.71
Donna Johnson	9 Credits	\$ 2,876.80
Jennifer O'Brien	9 Credits	\$ 3,098.28
Christine Raimondi	9 Credits	\$ 2,440.00
Barbara Purcell	3 Credits	\$ 1,220.00

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY # 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

***P6. RESOLVED:** that on the recommendation of the Superintendent, the Rochelle Park Board of Education appoint the following personnel to the following positions for the 2012-2013 school year at the hourly rate as stated:

Patricia Daubner	- Latchkey Lead Assistant \$18.90
Vilma Barrios	- Latchkey Assistant \$16.90
Lorraine Jakubik	- Latchkey Assistant \$16.90
Raymond Soff Jr.	- Latchkey Assistant \$16.90

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #5120 NEEDS ASSESSMENT - PUPILS

P7. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approve the following special education placements and related services for the 2012 - 2013 school year with an estimated total amount of \$ 1,008,226.

CASE #: 03-02
CLASSIFICATION: MD
PLACEMENT: Slocum/Skewes School, Ridgefield
RELATED SERVICES: OT, PT, \$100 per session
TRANSPORTATION: Region V
TUITION: \$34,777. (11 month program)
EXTENDED YEAR:

CASE #: 06-05

CLASSIFICATION: SLD
PLACEMENT: B.C.S.S. Paramus Vo-Tech
RELATED SERVICES:
TRANSPORTATION: Region V
TUITION: \$26,100.

CASE #: 98-07
CLASSIFICATION: Autistic
RELATED SERVICES: Speech, OT
PLACEMENT: B.C.S.S. Rockleigh
TRANSPORTATION: Region V
TUITION: \$71,640.

CASE #: 99-01
CLASSIFICATION: L.I.
PLACEMENT: Bergen Center for Child Development
RELATED SERVICES: Speech,
TRANSPORTATION: Region V
TUITION: \$50,663.40. (11 month program)

CASE#: 02-03
CLASSIFICATION:Autistic
PLACEMENT: River Dell High School
TRANSPORTATION: Region V
TUITION: \$19,729.

CASE #: 02-07
CLASSIFICATION: Autistic
PLACEMENT: Tri -Valley District
TRANSPORTATION:Region V
TUITION: \$76,046
RELATED SERVICES: OT, Speech

CASE #: 04-05
CLASSIFICATION: Autistic
PLACEMENT: Phoenix Center
TRANSPORTATION:Provided by parent
TUITION: \$60,416.40 (11 month) +one to one aide \$28,855.00
RELATED SERVICES: In-Home Program Cour. 2 hrs per month @
\$65/hr= \$130.00 = \$1,560 annual. Social Skills program @JCC not to exceed
\$6,720.

CASE #: 04-14
CLASSIFICATION: Autistic
PLACEMENT: Alpine Learning Center
TRANSPORTATION: Waived by Parent
TUITION: \$93,681.00

CASE#: 08-03
PLACEMENT: Paramus H.S.
TRANSPORTATION: Region V

TUITION: \$36,534.00

CASE#: 08-08
CLASSIFICATION: PCD
PLACEMENT: Shaler Academy
TRANSPORTATION: Region V
TUITION: \$5,400.00 (summer only)
RELATED SERVICES: OT \$100 per session

CASE#: 07-17
CLASSIFICATION: PCD
PLACEMENT: Valley Program, Norwood
TRANSPORTATION:
TUITION: \$71,023.79.
RELATED SERVICES
EXTENDED YEAR : 12month Program

CASE#: 08-15
PLACEMENT: New Bridges Center
TRANSPORTATION: Region V
TUITION: \$69,745.00.
RELATED SERVICES O.T. \$100 per session

CASE#: 07-07
CLASSIFICATION: Autistic
PLACEMENT: Academy, Ridgefield
TRANSPORTATION: Region V
TUITION: \$59,482.
RELATED SERVICES P.T.-Aide 17.5 hours @14.50 per hour = \$253.75/week
O.T. @ \$100. Per session as per IEP

CASE#: 09-10
CLASSIFICATION: MD
PLACEMENT: YCS-George Washington School
TRANSPORTATION: Region V
TUITION: \$44,238.60.
RELATED SERVICES Speech

CASE#: 10-03
CLASSIFICATION: MD
PLACEMENT: Ridgefield Public Schools
TRANSPORTATION: Region V
TUITION: \$34,777.
RELATED SERVICES O.T. /P.T. \$100 per session

CASE#: 07-20
CLASSIFICATION: Autistic
PLACEMENT: New Bridge Center River Edge
TRANSPORTATION: Region V
TUITION: \$70,331.
RELATED SERVICES Speech

CASE#: 10-08
CLASSIFICATION: AUT
PLACEMENT: South Bergen Jointure-Moonachie
TRANSPORTATION: Region V
TUITION: \$3,450.
RELATED SERVICES O.T. /Speech
EXTENDED YEAR: \$2,520.

CASE#: 08-06
CLASSIFICATION: OHI
PLACEMENT: Paramus Vo-Tech Shared Time Program
TRANSPORTATION: Region V
TUITION: \$6,200.
RELATED SERVICES

CASE# 06-10
CLASSIFICATION: Autistic
PLACEMENT: ECLC of Ho Ho Kus
RELATED SERVICES: OT and speech
TRANSPORTATION: Region V
TUITION: \$48,852.00

CASE# 02-02
CLASSIFICATION: MD
PLACEMENT: Paramus Vo-Tech
TRANSPORTATION: Region V
TUITION: \$26,100.00

CASE# 12-07
CLASSIFICATION: OHI
PLACEMENT: Paramus Vo-Tech
TRANSPORTATION: Region V
TUITION: \$26,100.00

CASE# 05-11
CLASSIFICATION: SLD
PLACEMENT: Paramus Vo-Tech
TRANSPORTATION: Region V
TUITION: \$26,100.00

CASE# 00-03
CLASSIFICATION: MD
PLACEMENT: River-Dell HS
TRANSPORTATION: Region V
TUITION: \$24,140.00

Motion by _____, seconded by _____
Roll Call

RV SA TC JE ML MS PB

P8. RESOLVED: that on the recommendation of the Superintendent, the Board of Education eliminate the current Preschool Disabilities program run by the Rochelle Park Board of Education

Motion by _____, seconded by _____
Roll Call

RV SA TC JE ML MS PB

P9. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approve the request to establish an Integrated Pre-School program for the 2012/2013 school year.

Motion by _____, seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #0134 - BOARD SELF-EVALUATION

P10. RESOLVED: that the Board of Education has compiled and discussed the Board's Self-Evaluation and has completed all requirements of Policy #0134.

Motion by _____seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #4111 – HIRING- CERTIFIED PERSONNEL

***P11. RESOLVED: that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoints Maria Leccese to the position of Pre K Teacher for the 2012/2013 school year on BA, Step 1 to be determined upon settlement of the master contract for the 2012- 2013 school year.**

Motion by _____seconded by _____
Roll Call

RV SA TC JE ML MS PB

FINANCE F1-F-9

FINANCE AND INSURANCE

Upon the recommendation of the Interim Business Administrator to the Superintendent:

POLICY #6421 – PURCHASES BUDGETED

F1. RESOLVED: that the Rochelle Park Board of Education approve the payment of June 2012 bills in the amount of \$285,209.71 as attached and listed below:

ATTACHMENT 1

A. Regular Bills - Fund 10	\$.00
B. Regular Bills – Fund 11	\$ 281,800.20
C. Regular Bills- Fund 20	\$ 1,550.00
D. Debit Service Fund 40	
E. Food Service –Fund 50	\$ 1,544.51
F. Enterprise – Fund 51	\$ 315.00
TOTAL JUNE BILLS	\$ 285,209.71
June Void Ck Total	\$ (6,225.24)

TOTAL DISBURSEMENTS \$ 285,209.71

Motion by_____, seconded by_____
Roll Call

RV SA TC JE ML MS PB

F2. RESOLVED: that the Rochelle Park Board of Education approve the payment of July 2012 bills in the amount of \$209,939.60 as attached and listed below:

ATTACHMENT 1A

A. Regular Bills - Fund 10	\$.00
B. Regular Bills – Fund 11	\$ 205,562.95
C. Regular Bills- Fund 20	\$ 4,376.65
D. Debit Service Fund 40	-
E. Food Service –Fund 50	-
F. Enterprise – Fund 51	-
TOTAL JULY BILLS	<u>\$209,939.60</u>

Motion by_____, seconded by_____
Roll Call

RV SA TC JE ML MS PB

POLICY #6510 – PAYROLL AUTHORIZATION

F3. RESOLVED: that the Rochelle Park Board of Education approve the June 2012 Payroll in the amount of \$427,014.01 and the June 2012 Supplemental Payroll in the amount of \$63,763.07 for a total June payroll of \$490,777.08

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #6510 – PAYROLL AUTHORIZATION

F4. RESOLVED: that the Rochelle Park Board of Education approve the July 2012 Payroll in the amount of \$161,452.27.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #6820 – FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

F5. RESOLVED: that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of May 30, 2012 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

Further Be It Resolved, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____, seconded by _____

Roll Call

RV SA TC JE ML MS PB

Transfers

F6. RESOLVED: that the Rochelle Park Board of Education approve the line item transfers for June 30, 2012 as stated below:

Fund 10:	\$163,072.28
Fund 50:	\$ 12,061.21

Motion by _____, seconded by _____

Roll Call

RV SA TC JE ML MS PB

Board Secretary and Treasurer's Reports

F7. RESOLVED: that the Rochelle Park Board of Education accept the Board Secretary and Treasurer of School Monies Financial Reports for the month of May 2012.

ATTACHMENT 3 & 4

Motion by_____, seconded by_____

Roll Call

RV SA TC JE ML MS PB

POLICY #7510 – USE OF FACILITIES

F8. RESOLVED, that the Rochelle Park Board of Education approve the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use Purpose/Room	Date	Rental Fee
Rochelle Park Girl Scouts-recrutement évent.	Auditorium	September 12, 2012	None
Rochelle Park Girl Scouts- Troop 736	Science Room 1 st floor	2- Monday's a month Sept. thru June 3:00-5:00PM	None
Rochelle Flag Football/Cheerleaders Fields/Bath room shared agreement /Soccer. Portable lights	Field	Wednesday's Aug 1 thru November 21, 2012 5:30-7PM	None
American Legion Post 170-promotion ceremony for military person	Veteran's Memorial	August 11, 2012 4:30PM to 5:30PM	None
Midland School Class of 2013 – 8th Grade Car Wash	Parking lot & Access to water	September 22 nd or 23 rd -rain date 2012 8AM-6PM	None
Rochelle Park Girl Scouts- Holiday Party	Auditorium	December 14,2012	None
Rochelle Park Girl Scout Troop 736-	Auditorium	September 7, 2012	None

Brownie Bridging Rochelle Park Girl Scouts –« Ghoul Scouts » Halloween Fun Night	Auditorium	October 19, 2012	None
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Motion by _____, seconded by _____

Roll Call

RV SA TC JE ML MS PB

F9. The Rochelle Park School District elects to use the alternate method of compliance in accordance with N.J.A.C.6A:26-6.3(h) 4ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

VIII. Reports – Committee Action Items

ROCHELLE PARK BOARD OF EDUCATION COMMITTEES

2012-2013 School Year

Committees	Chairperson	Co – Chairperson
Finance	Mrs. Bilka	Mr. Verhasselt
Education	Mr. Esposito	Mrs. Lauerman
Transportation	Mrs. Cravello	Mr. Scully
Building & Grounds	Mr. Verhasselt	Mr. Esposito
Community & School Activities	Mr. Scully	Mr. Allos
Legislation	Mrs. Bilka	Mrs. Cravello
Policy	Mr. Allos	Mrs. Lauerman
Board/Staff Relations	Mrs. Lauerman	Mr. Allos
Ad-Hoc Committees		
Negotiating	Mrs. Bilka	Mr. Allos, Mrs. Cravello
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mr. Verhasselt
Bergen County School Boards	Mrs. Lauerman	Mrs. Cravello
New Jersey School Boards	Mrs. Lauerman	Mr. Scully
Municipal Alliance Liaison	Mrs. Cravello	Mr. Allos

IX. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

X. Announcements

The next Caucus Meeting and Regular Meeting will be held on Monday, August 13, 2012, at 7:PM with the Regular Meeting immediately following in the Media Center.

XI. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include:

_____.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close Executive Session at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

XII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ p.m.

Roll Call

RV SA TC JE ML MS PB